

**NOMINATING
COMMITTEE**

Monday June 1, 2015

6.00pm

SUB 0-48

AGENDA (NC 2015-02)

2015-02/1 INTRODUCTION

2015-02/1a Call to Order

2015-02/1b Approval of Agenda

2015-02/1c Approval of Minutes

2015-02/1d Chair's Business

Advertising Strategies.

2015-02/2 QUESTION/DISCUSSION PERIOD

2015-02/3 COMMITTEE BUSINESS

Review applications for the Chancellor Search Committee.

Appoint an individual for the Chancellor Search Committee.

2015-02/4 INFORMATION ITEMS

2015-02/4a Cover Letter and Resume for Z. Wang.

Please see NC 2015-02.01

2015-02/4b Cover Letter and Resume for J. Kockikuzhyil.

Please see NC 2015-02.02

2015-02/5 **ADJOURNMENT**

2015-02/5a **Next Meeting:** Monday June 15, 2015 @ 6.00pm in SUB 0-48.



NOMINATING COMMITTEE MINUTES

2015 – 2016

Date: May 18th 2015

Time: 6.03 pm

In Attendance:

KEVIN WANG (Chair)

PARAM SINGH

ANNIE DUAN

FAHIM RAHMAN

OMAR YUSUF

Excused Absence:

Others in Attendance:

SACHITHA KUSALADHARMA

1. CALL TO ORDER: WANG called the meeting to order at 6.03 pm.

2. APPROVAL OF AGENDA WANG moved to approve the agenda for May 18, 2015 as tabled.
The motion was seconded by DUAN.
Vote 5/0/0
CARRIED

3. APPROVAL OF MINUTES None.

RAHMAN: Do we have the minutes from last term?

WANG: We don't have any minutes for this term though. I also didn't get anything from the last committee at all.

4. CHAIR'S BUSINESS (a) Meeting Schedule

WANG: I'm not a big fan on meeting on Mondays right before Council meetings. Also, several Mondays are scheduled to be holidays. So, are there

any other days that everyone is okay with?

The committee discussed on alternate days and times for the Summer. However, there wasn't an alternate day/time other than the current which was suitable for all the members. As such, the committee decided to keep the current schedule.

(b) Questions and Discussion

WANG: Does any of you have questions to ask from me?

YUSUF: If I have questions about the committee's business, should I ask them now?

WANG: If the question is about committee business, we can move on to that item.

YUSUF: All the information is in the one agenda right?

WANG: The application that Rebecca was to bring down now is actually in the Google group. I wasn't sure you guys received an email from that group. Apparently you didn't. So, I will forward you anything I receive. As of now, I have received only a single email.

DUAN: We aren't adopting Robert's rules. Actually, we are adopting the relaxed Robert's rules. So, can we formally adopt relaxed Robert's rules for the remainder of our meetings?

RAHMAN: It's up to your discretion.

WANG: We should use relaxed Robert's rules. I guess it's up to the chair's discretion.

DUAN: I feel that we should make it official.

WANG: I don't think it's in any of the standing orders of the different committees.

DUAN: We adopted relaxed Robert's rules for the Bylaw Committee.

**5. COMMITTEE
BUSINESS**

(a) Application for student-at-large to sit on the committee to appoint a new
chancellor for the University of Alberta senate

WANG moved to change the title of the item to "Application for a student-at-large to sit on the committee to appoint a new chancellor for the University of Alberta senate".

Vote 5/0/0

CARRIED

WANG: This is something which came to us through the Vice-president External. It's not really needed immediately, and as of now we only have one application. Also, the position hasn't been advertised much. So, I would like to extend the application.

RAHMAN: Did Jeffrey apply to the position?

WANG: No, I only received one application.

RAHMAN: Jeffrey told me he applied. So, I guess the documents haven't

reached you. Therefore, extending the deadline is the best choice.

DUAN: What do we propose to do in the next two weeks in terms of advertising to generate more interest?

WANG: We will talk about it in our next point.

DUAN: My understanding was that the advertising strategies we will talk about next are for the whole year.

WANG: We can adopt them here.

DUAN: My concern is that we are talking about a very short period of time here. By the time we are finished going through the proper channels for advertising, the deadline would be almost upon us. So, do you have anything specific for the short term which can be used for this?

RAHMAN: It's best to brainstorm and come up with ideas, and then decide which one of those can be done in a two week timeline.

YUSUF: I don't know if we are missing information. Were there things that we should have read beforehand?

WANG: This item came to us from Rebecca, and it came to her from the Vive-president External. The current chancellor is resigning. They require a student-at-large to sit on the committee which selects a new chancellor.

YUSUF: For us, what can we read so that we have a better idea about what this position entails?

WANG: That would be in the website of the senate.

RAHMAN: President Khinda would have the terms of reference.

WANG: So, I guess you can email her.

WANG moved to extend the deadline of the applications for a student-at-large to sit on the committee to appoint a new chancellor for the University of Alberta senate till June 01, 2015.

Vote 5/0/0

CARRIED

(b) Advertising Strategies

WANG: The former chair Marina Banister told me that she has an email list of people who are interested in these positions. That's one way of advertising. Second, this is on Jobkin. So, we can post that link on social media. Other than that, it's pretty much through word of mouth. So, those things can be done regarding the vacant position we have at the moment.

DUAN: DO you know who controls the UofA SU facebook page? Do you know if it's possible to go through the proper channels and ask him/her to post these stuff there?

WANG: That is under the marketing manager. I'll have to first talk with Rebecca about it. Because we don't have enough time, I don't want to pursue it for this position.

RAHMAN: I don't think putting up posters would be that effective during the Summer

WANG: I will email the people on the mailing list, and post it on my social

media. I hope you will do that too. I'll encourage councilors to do it too.

DUAN: Can we also get a little blurb to post on social media?

WANG: I believe Rebeca has written a pretty good description on Jobkin. We can copy that.

DUAN: Let's have something that people can easily copy and paste on their facebook. I believe most people will not bother going through links to find the description.

WANG: I'll let Rebecca know about that, and ask her to send an email to councilors.

The previous chair said that she wanted to have something like a Google form where people looking for positions can sign up. This will potentially increase the size of our mailing list from the 25 people we have at the moment.

Regarding putting up posters, I'm not sure whether we have a budget as the Nominating Committee. I will talk to Rebecca about it. But, I'm not sure putting up posters is the greatest of ideas.

DUAN: You can also ask Faculty Associations (FAs) to post these.

RAHMAN: I can contact the FAs about that.

DUAN: Are these positions on a rolling basis, or do they have specific timelines?

WANG: Some of these positions *are* predictable, where students are needed every year. We do have a list of such committees. We can actually advertise ahead of time for those.

DUAN: If we have positions open on the GFC after the by-election, do we appoint those?

WANG: I don't think so. If they do want to change that, it'll be coming through our committee, and I'll let you know.

(c) Motion to appoint students to the senate

RAHMAN: Every year, 3 students representatives need to be appointed to the senate. We either do it in one of our first council meetings of the year or in one of the last council meetings. Last year's Nominating Committee reviewed all of the applications and resumes. They just never had a chance to meet and finalize the motion.

WANG: We are just finalizing it and making things official. The election process has already occurred.

WANG moved to appoint Braiden Redman, McKenzie Martin, and Marina Banister to the senate.

The motion was seconded by RAHMAN.

Vote 5/0/0

CARRIED

6. CLOSED SESSION *NIL*

7. NEXT MEETING *June 1, 2015 at 6.00 pm.*

8. ADJOURNMENT *WANG moved to adjourn the meeting.
The motion was seconded by DUAN.
Vote 5/0/0
CARRIED*

The meeting was adjourned at 6.31 pm.